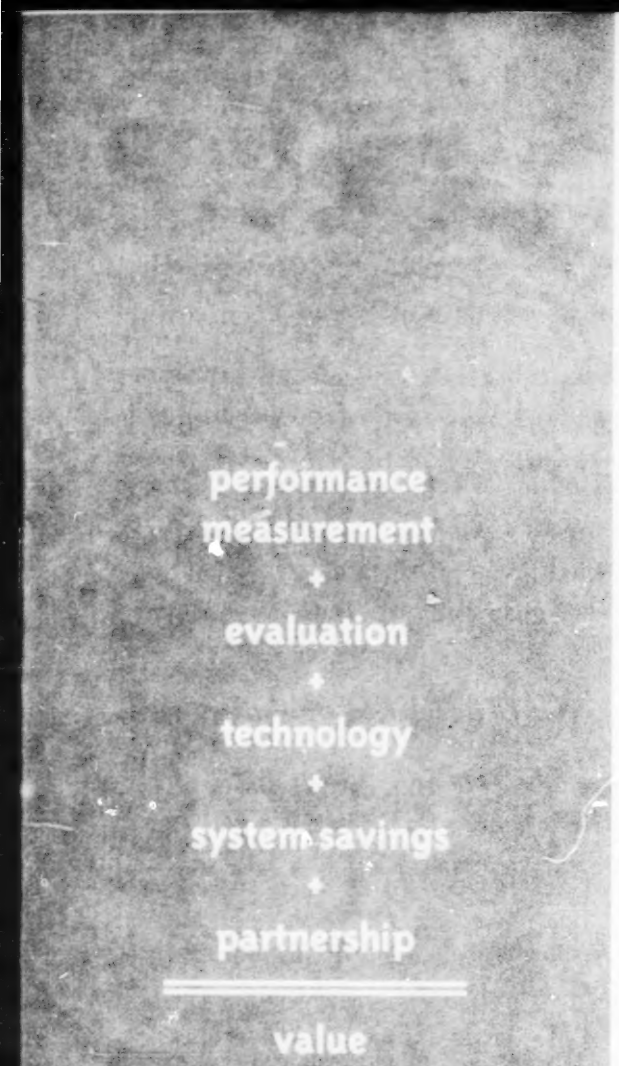

Centre For Education Information

2000/2001
Annual Report

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Who We Are

The Centre for Education Information is an independent organization that provides research and technology services to improve the performance of the BC education system.

We make a difference by:

Helping students make more informed education and career decisions:

- Free, online searchable database of 1,700 post-secondary programs called **Opening Doors**, used by students, parents, counsellors and teachers (www.openingdoorsbc.com).
- Reports on the **employment and training results** of former students to assist with education and career choices.
- The online **Post-secondary Application Service of BC (PASBC)**, used by students to send more than 80,000 applications-for-admission to colleges, institutions and universities last year (www.pas.bc.ca).
- Online, cost-effective access to **registration systems** and electronic payment services.

Helping post-secondary institutions reduce their administrative costs:

- Save $1.5 million annually by negotiating **software licenses** on a provincial basis.
- Provide evaluation, selection, implementation and support services for **student registration, finance and human resource management systems.**
- Partner with the private sector to define **administrative systems** requirements and deliver cost-effective solutions.
- Develop and implement **common data standards** to ensure consistency; eliminate duplicate reporting requirements for Statistics Canada.
- Manage a **Human Resources Database** used for collective bargaining and planning purposes.

Helping executives and government evaluate program effectiveness and educational outcomes:

- Manage **education outcomes surveys** of former students from colleges, institutes, and university-colleges (30,000 surveyed annually), universities (14,000), and accredited private training institutions (12,000) to assess employment and training results.
- Conduct **custom surveys** and evaluate educational programs and their effectiveness.
- Provide timely statistical **research, analysis and reports** on educational trends, inter-provincial comparisons and labour market demand, used for policy assessment.

For more information and ongoing monthly updates, please visit our Web site at www.ceiss.org.

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Message from the Chair of the Board of Directors and Chief Executive Officer

On behalf of the Board of Directors and the staff of the Centre for Education Information, we are pleased to present our 2000/2001 Annual Report.

We are proud of the Centre's accomplishments over the past fiscal year, which resulted in direct savings of an estimated $4.7 million to British Columbia's education system through the provision of value-added products and services for BC educators, administrators and students.

The fastest-growing segment of our business was the new Education & Labour Market Information Services (ELMIS), which specializes in researching and reporting on the educational needs of our changing economy. Studies included analyses of teacher and faculty shortages, and course evaluations for the Ministry of Education.

As the year drew to a close, the Human Resources Database (HRDB) became a useful tool for faculty-employer labour negotiations, providing a rich and neutral repository of college, university college and institute salary, benefits and other information. Twelve of the 22 institutions in the college and institute system began implementing the BC institutional Data Warehouse during the period, bringing the project close to representing 93% of the student population in the system.

Opening Doors (www.openingdoorsbc.com), our free and comprehensive post-secondary guide to programs in BC, saw an incredible 6 million hits by over 72,000 visitors in its first year online. The Post-secondary Application Service of BC (PASBC) (www.pas.bc.ca), the free online application-for-admission system, processed more than 80,000 applications over the Web.

Our employees are as happy with us as we are with them: they rated their overall satisfaction in working at the Centre at 4.02 out of five. Satisfaction with our services among our clients was also strong, with an average satisfaction rating of 4.53 out of five. Both of these survey ratings are well in excess of results achieved by most organizations.

We look forward to another year of serving BC's education system by providing high-quality and well-managed research and technology services.

Skip Triplett
Chair
Board of Directors

David Rees
Chief Executive Officer

Corporate Highlights

In 2000/2001, the Centre for Education Information achieved significant milestones in all corporate areas, which in turn assisted our project teams in providing timely and high-quality results that met stakeholder needs.

Organizational

- University representation added to Board of Directors
- Policies established in relation to Freedom of Information and Protection of Privacy legislation
- Contracting policies completed
- Employee Satisfaction Survey completed with an overall satisfaction rating of 4 out of 5
- Security Review completed of both internal and external systems and facility safety

Customer Base

- Custom research for the Ministry of Education
- Capacity Building Initiative conducted on behalf of the Ministry of Forests, Aboriginal Affairs Branch and the First Nations Timber Access Committee
- Distance education portal for University of Victoria's School of Child and Youth Care

Communications and Collaboration

- Customer Satisfaction Surveys completed, showing a satisfaction level of 4.5 out of 5
- Involvement in BC Opportunities initiative
- Education Week communications initiatives included the launch of our revamped corporate Web site, and release of the Update newsletter focused on K-12 sector
- Shared Contacts Database rebuilt for use in conjunction with the Centre for Curriculum, Transfer and Technology
- Presentations at Educause, Pacific Northwest Association for Institutional Research and Planning, New Media Conference (University of Victoria), Strategies 2000, eProject Management, and career fairs
- Shared Service agreements with other system agencies

Project Management

- Pilot of enterprise-wide project management information system (PMIS) launched to enable more integrated management of resources and projects
- Increased project integration; for example, a data link between Data Warehouse and Colleague, and Student Outcomes data contained in Opening Doors

Board of Directors

As at March 31, 2001

GOVERNMENT OF BRITISH COLUMBIA
Ministry of Advanced Education, Training and Technology (MAETT)
Gloria Back
Director, Universities and Institutes Branch
Blair Littler
Director, Student Services Branch
Rod MacDonald
Director, Finance and Information Management Branch

COUNCIL OF CHIEF EXECUTIVE OFFICERS (CCEO)
Linda Holmes
President, Langara College
Marilyn Luscombe
President, Selkirk College
Skip Triplett (Chair)
President, Kwantlen University College

FACULTY AND STAFF ASSOCIATIONS
Pam Botterill
Learning Connections, Malaspina University-College
Canadian Union of Public Employees (CUPE)
Cindy Oliver
Secretary Treasurer, College Institute Educators' Association (CIEA)
Stuart Seifert
Instructor, Malaspina University-College
British Columbia Government and Service Employees' Union (BCGEU)

AGENCIES
Shawn Mendes
Director of Policy and Partnership, Industry Training and Apprenticeship Commission (ITAC)
Navnit Shah
Governor, Kwantlen University College; Advanced Education Council of BC (AECBC)
Jim Soles
Vice President, The University Presidents' Council of British Columbia (TUPC)

OUTGOING BOARD MEMBERS
The Centre for Education Information wishes to thank the following for their contributions:

Berry Calder
Formerly, President, College of the Rockies
Pam Catsirelis
Residence Supervisor, College of the Rockies
Robert Grace
Formerly, Director, Partnership Development and Marketing, Industry Training and Apprenticeship Commission
Carole Nelson
Formerly, Board of Governors, Douglas College

Helping students make more informed education and career decisions...

CAREER INFORMATION SERVICES

Opening Doors enhanced. A number of enhancements were made to Opening Doors, "the guide to post-secondary education in BC." These included an improved program search and the inclusion of summary information for post-graduate degree programs. There are now 1,700 programs included in Opening Doors.

CAPP status granted. The Ministry of Education granted Opening Doors formal status as a "provincially recommended" resource for the Career and Personal Planning (CAPP) Curriculum. Students in Grades 11 and 12 will now be making more extensive use of Opening Doors for planning and career development activities.

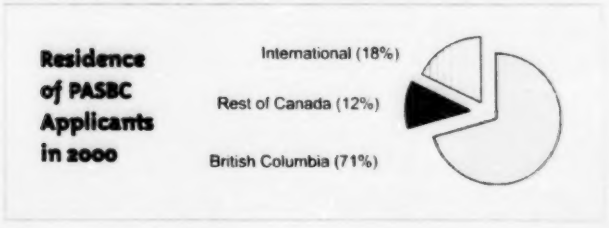
Ministry initiatives supported. The Centre for Education Information was an essential provider of education and training information for *BC Work Futures Volume 1* and the *Career Planner 2001* (BC Opportunities initiative).

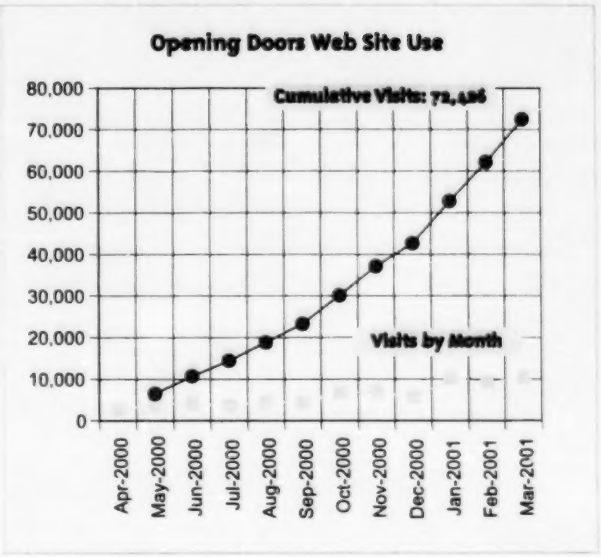
LMI provided to youth. Two issues of *What Works, News on Work and Training for Under 30s* were published and distributed to youth and labour market service providers throughout BC. Each of the issues was produced in five regional editions, featuring local Labour Market Information (LMI) and contacts.

POST-SECONDARY APPLICATION SERVICE OF BC (PASBC)

Greater institutional support. Six BC institutions confirmed their intention to join PASBC, bringing the total number of institutions involved to 24.

Increased use. More than 80,000 applications were received and forwarded electronically to institutions in fiscal 2000/2001. In the calendar year 2000, usage increased approximately 60% over the previous year.





Helping post-secondary institutions reduce their administrative costs...

COLLEAGUE / SERVICE BUREAU

Phase 1 completed. The first phase of Colleague BC was completed on time and on budget, concluding a three-year project implementing 12 systems at seven institutions. CEISS also provided operational support during this time.

Savings created. CEISS and Datatel reached a collective software maintenance agreement, resulting in $584,000 in annual savings for BC institutions.

Infrastructure enhancements. The CEISS Service Bureau completed the upgrades to the application software and database, maintaining its practice to install and support the latest certified software releases.

Increased support. Northwest Community College joined the Colleague consortium, becoming the sixth institution to join the CEISS Service Bureau and the ninth institution to join the Colleague consortium.

Service levels maintained. The past fiscal year was the fourth consecutive year that the CEISS Service Bureau has hosted mission-critical application services without a failure or unplanned interruption.

Project Accomplishments

DATA DEFINITIONS AND STANDARDS (DATA WAREHOUSE)

Second Phase continued. The implementation of the Data Warehouse continued at seven institutions; Vancouver Community College, Open Learning Agency, Kwantlen University College, Douglas College, North Island College, College of the Rockies, and Capilano College.

The Open Learning Agency completed its implementation January 2001.

Third Phase launched. The third phase was launched, involving an additional five institutions: College of New Caledonia, University College of the Cariboo, University College of the Fraser Valley, Langara College and Emily Carr Institute of Art and Design.

The start of this third phase brought the number of institutions implemented or participating to 16, representing 93% of the students in the BC public College, Institute, and Agency sector.

Efficiencies gained. An agreement was signed with Statistics Canada to provide data to its Enhanced Student Information System (ESIS) through the the Central Data Warehouse on behalf of BC post-secondary institutions. This agreement will significantly reduce the time and effort required of institutions to comply with Stats Can requirements.

Communications enhanced. Data Definitions and Standards representatives were invited to present at a major conference.

HUMAN RESOURCES DATABASE

Draft database released. A limited edition draft of the Human Resources Database (HRDB Version 3.0) was distributed to stakeholders for faculty common bargaining.

Dataset expanded. The database was expanded to include support and administration employee data, in addition to the faculty data available in previous releases.

The HRDB was also enhanced with redesigned pay scale analysis and reporting tools, providing users with a resource with increased functionality and flexibility.

PSE PERSONAL EDUCATION NUMBER (PEN)

Two submission cycles completed. The Centre for Education Information provided project management support to the PSE Personal Education Number (PEN) project. This involved managing data extractions, communications on error reports, and facilitating the uploading of validated PEN files into student registration systems.

INTERNET BUSINESS SERVICES

Service evolved. The Internet Business Services (IBS) unit provided a range of support to institutions and agencies in the BC education system. In order to reflect the changing needs of the system, the IBS team shifted its focus to providing infrastructure and expertise to support distance education initiatives.

Our hallmark project in this area was the Early Childhood Development Virtual University developed for the School of Child and Youth Care at the University of Victoria.

Work completed. Projects completed included: a Web site and visual identity for The University Presidents' Council (TUPC) and a Proposal Writing Toolkit for the Contract Training and Marketing Society (CTM). The team also completed an updated Web site for CEISS corporate and project use.

Initiatives supported. The Internet Business Services team managed the creation of the youth-oriented "Learn and Earn" Web site on trades for the Industry Training and Apprenticeship Commission (ITAC), part of the BC Opportunities initiative.

SYSTEM PARTNERSHIP SERVICES

Savings secured. In conjunction with the Ministry of Education, CEISS renegotiated contracts in the Education Discount Group, resulting in significant savings in software purchases for K-12 and post-secondary sectors.

Conference hosted. In partnership with BC institutions, CEISS hosted the 2000 Western Banner Users Conference, attracting 300 delegates. Those completing surveys gave the event an overall 73% "excellent" or "good" rating.

Licenses negotiated. CEISS negotiated with Oracle to provide institutions with a stable licensing strategy.

Helping executives and government evaluate program effectiveness and educational outcomes...

COLLEGE AND INSTITUTE STUDENT OUTCOMES

Data collection improved. Increased follow-up led to a gross response rate almost 10% higher than the 1999 Survey.

Web site launched. A project Web site (outcomes.ceiss.org) was created, providing public access to publications.

Analysis tool enhanced. The Student Outcomes Reporting System (SORS), incorporating six years of data from the BC College and Institute Student Outcomes Survey, was migrated to the Web from CD-ROM. In its first two weeks of operation, users at 14 public education institutions produced over 500 custom reports.

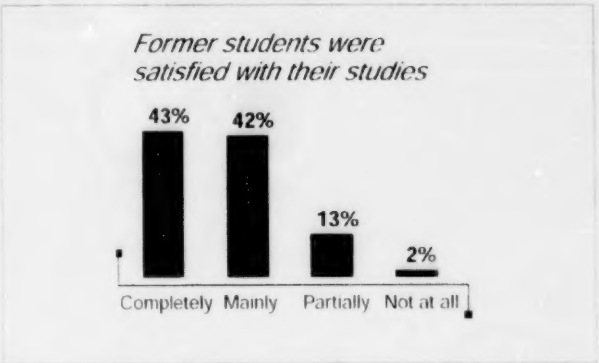
2000 Project completed. Reports published included: *Key Student Outcomes Indicators for BC Colleges and Institutes: Survey Results by Institution; Summary of Survey Results by Program Area; Summary of Survey Results by Program (Detailed Results); Job Destinations Report*, and *2000 Highlights*.

Special reports published. Special publications completed included: *1998 Outcomes of Former Arts and Sciences Students; 1999 BC College and Institute Aboriginal Former Students Outcomes* report and highlights; *Evaluation of Services and Facilities by Former College, University College, and Institute Students;* and, *How College, University College and Institute Students Finance Their Education*.

UNIVERSITY STUDENT OUTCOMES PROJECT

Responsibility increased. The Centre for Education Information was awarded responsibility for producing two types of standard tabular reports as well as the 2000 analytical report of survey findings and highlights brochure, marking a significant expansion of our role on behalf of The University Presidents' Council of BC.

Project enhanced. The student questionnaire was rewritten and standardized, while programs were coded to facilitate standardized program groupings across all institutions. This work will significantly enhance data trend analysis and comparisons in the future.



The 2000 *Highlights* presented summary data from the annual BC College and Institute Student Outcomes Survey.

In order to improve data accuracy and integrity and improve the reporting potential of the project, a relational database was constructed to house the data, a comprehensive validation routine was implemented for survey data, and standard tabular report production software was developed.

ON TRACK: PRIVATE TRAINING OUTCOMES

Survey results reported. Reports published included the revamped *On Track: Private Training Outcomes Survey Report*, *Tracking* newsletter, Fact Sheets for 15 program areas, and Institutional Reports for three quarters.

Enhancements made. The classification of instructional programs (CIP) list was revised to reflect current occupational groupings. As well, the On Track Information System (OTIS) was built to assist institutional reporting activities.

EDUCATION AND LABOUR MARKET INFORMATION SERVICES (ELMIS)

Service area launched. In 2000, the Centre for Education Information launched ELMIS, providing the education system with decision-making support through custom data collection, research and evaluation services.

Reports published. Eleven cost-recovery reports were produced by ELMIS in 2000/2001; including *Applied Skills 11 Evaluation Study 2000* for the Ministry of Education, and *Admissions and Transfer Experiences of Students Continuing their Studies in BC* for the BC Council on Admissions and Transfer.

Bulletin released. The *Education Outlook* featured a profile of faculty in the BC college and institute system.

Product and Service Area Values Matri

PRODUCT AND SERVICE AREA	Education Outcomes	Implementation Assistance Services
	Developing, managing and analyzing surveys to determine student educational results and employment outcomes.	**Planning, acquiring and implementing computer systems and services that support the management of educational institutions.**
VALUE	Helping students, institutions and government assess the relevance and quality of post-secondary education. Data is also used to assist in the development of accountability processes.	Reducing the cost of administrative systems while offering operational assistance to help improve service to students, faculty and staff and create efficiencies at the institutional level.
PROJECTS & STAKEHOLDERS	• BC College and Institute Student Outcomes • On Track: Private Training Outcomes • University Outcomes *Stakeholders:* • Government of British Columbia • BC public college, university college, institute and university system • Federal government • Private training industry • Students, parents, counsellors	• Colleague administrative system • Colleague Service Bureau (Shared Services) • System Partnership Services *Stakeholders:* • Government of British Columbia • BC public college, university college, institute system
HIGHLIGHTS*	**$1.3 million** in savings for colleges and institutes **$497,000** in savings for On Track stakeholders **55,000 students** surveyed annually **154 private institutions** surveyed by On Track **A North American leader** in student outcomes surveys	**$1.6 million** in savings for Colleague institutions and the Province in licenses and maintenance costs, implementation assistance, client services and service bureau **$1.5 million** in one-time and annual savings for public K-12 and post-secondary institutions through negotiated agreements on the purchase of administrative software and desktop computer systems

* Dollar figures taken from 2000/01 Business Case Analyses.

Education and Labour Market Information Services	Information Management Services	Internet Business Services
Providing custom research and reporting on education, demographic, economic and labour market issues.	**Providing information management tools and resources to to students, parents, counsellors and education organizations.**	**Providing services to support the electronic delivery of distance education programs, as well as online management information systems.**
Providing timely and accurate information and analysis to executives and government in order to evaluate program effectiveness and education outcomes.	Saving the BC education system $1.6 million a year through the provision of shared services and information to students, teachers, administrators and executives.	Supplying infrastructure and technology services to in-house and external projects, adding value through cost-effective application of technology solutions.
Publications: • Education Outlook • Custom surveys and reports *Stakeholders:* • Government of British Columbia • BC public college, university college, institute system • BC Public K-12 system • BC education agencies	• Opening Doors • Post-secondary Application Service of BC • What Works newsletter • Human Resources Database • Personal Education Number (PSE) *Stakeholders:* • Government of British Columbia • BC public college, university college, institute system • BC labour organizations • Students, parents, counsellors	*Projects/Stakeholders:* • Distance education infrastructure for the Early Childhood Development Virtual University (University of Victoria) • Web sites for BC education system organizations • Custom database tools for BC education system organizations • Government of British Columbia • Internal clients
New service launched in 2000/2001 **11 reports and 8 projects** completed **Leverages** information gathered in other projects	**$396,000** in savings for Opening Doors stakeholders **6 million hits** on Opening Doors by students, counsellors, parents and others **$268,000** in savings for PASBC institutional members **80,000 applications** forwarded through PASBC **$299,000** in savings through centralized provision of labour data	**$35,000** in savings through internal provision of services **78,000 visits** to CEISS Web site **11 projects** completed, plus ongoing operations and support **$172,000** in contracts tendered to private companies

Financial Report

MANAGEMENT'S REPORT AND ANALYSIS

Operating revenues were $10,438,683 in 2000/2001. Of this total, as shown in the chart "Revenue Sources," approximately 68 percent was from the Province of British Columbia, 17 percent from BC education institutions, 1 percent from the Government of Canada, 1 percent from interest income, and 12 percent from other sources. A small portion of provincial funds are for shared services provided by CEISS to the Centre for Curriculum, Transfer and Technology, the British Columbia Centre for International Education, and the Contract Training and Marketing Society.

Revenue Sources (rounded, in thousands)

$7,125	Province of BC
$1,728	Institution fees
$1,290	Other revenue
$155	Federal grants
$140	Interest income
$10,439	**Total** (rounded)

Operating expenses consist of direct project costs and project and organizational support, and totaled $10,444,167 in 2000/2001. The chart "Expenditure by Major Project Area" shows the proportion of funds spent in each of the major project areas and includes the cost of staff involved directly in these areas. In addition, the Board of Directors approved internal restrictions of $363,806 to fund projects in the 2001/2002 fiscal year, $115,761 for capital replacement and future capital acquisitions, and $185,000 as an operating reserve.

Expenditures by Major Project Area (rounded)

Data Warehousing 21%
Administrative Systems Implementation 11%
Service Bureau 16%
Education Outcomes 30%
Information Management Services 13%
Internet Business Services 6%
Education & Labour Market Information Services 3%

KPMG

AUDITORS' REPORT TO THE BOARD OF DIRECTORS

We have audited the statement of financial position of CEISS Centre for Education Information Standards and Services Society as at March 31, 2001 and statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2001 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Society Act (British Columbia), we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

KPMG LLP

Chartered Accountants

Victoria, Canada
May 31, 2001

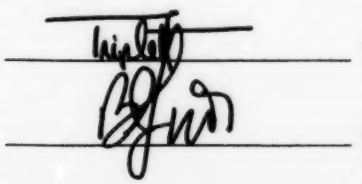
Statement of Financial Position

March 31, 2001, with comparative figures for 2000

	General Fund	Capital Asset Fund	Total 2001	Total 2000
Assets				
Current assets:				
Cash	$ 2,729,402	$ -	$ 2,729,402	$ 4,308,509
Accounts receivable	548,075	-	548,075	294,260
Prepaid expenses	338,683	-	338,683	251,437
	3,616,160	-	3,616,160	4,854,206
Due from General Fund	-	117,415	117,415	428,137
Security deposit held by landlord	43,346	-	43,346	35,719
Long-term prepaid expenses	423	-	423	69,761
Capital assets (note 2)	-	1,239,310	1,239,310	1,070,435
	$ 3,659,929	$ 1,356,725	$ 5,016,654	$ 6,458,258
Liabilities and Fund Balances				
Current liabilities:				
Accounts payable and accrued liabilities	$ 918,948	$ -	$ 918,948	$ 1,175,053
Due to Capital Asset Fund	117,415	-	117,415	428,137
Deferred contributions (note 3)	1,864,011	-	1,864,011	2,541,457
Fund balances:				
Unrestricted	160,749	-	160,749	110,039
Invested in capital assets	-	1,239,310	1,239,310	1,070,435
Internally restricted (note 4)	598,806	117,415	716,221	1,133,137
	759,555	1,356,725	2,116,280	2,313,611
Commitments (note 5)				
Contingency (note 6)				
	$ 3,659,929	$ 1,356,725	$ 5,016,654	$ 6,458,258

See accompanying notes to financial statements.

On behalf of the Board:



Director

Director

Statement of Operations and Changes in Fund Balances

Year ended March 31, 2001, with comparative figures for 2000

	General Fund		Capital Asset Fund	
	Total 2001	Total 2000	Total 2001	Total 2000
Revenue:				
Province of British Columbia	$ 7,124,516	$ 6,197,905	$ 371,066	$ 423,300
Institution fees	1,727,895	1,664,114	-	-
Other revenue	1,290,378	593,930	-	-
Federal grants	155,152	137,787	-	-
Interest income	140,742	148,555	-	-
	10,438,683	8,742,291	371,066	423,300
Expenses:				
Salaries and benefits (note 7)	5,201,034	3,640,200	-	-
Contracted services	2,079,217	2,043,986	-	-
Software maintenance fees	1,310,524	1,159,757	-	-
Facilities	413,827	326,857	-	-
Travel for projects and client training	394,637	409,016	-	-
Network and communications	113,807	158,545	-	-
Staff travel and meetings	133,275	113,586	-	-
Professional advisory fees	20,035	13,949	-	-
Office supplies and services	195,108	216,082	-	-
Printing and copying	88,145	111,589	-	-
Project assistance	494,558	327,666	-	-
Bad debts recovered	-	(2,438)	-	-
Amortization	-	-	562,913	543,709
	10,444,167	8,518,795	562,913	543,709
Excess (deficiency) of revenue over expenses	(5,484)	223,496	(191,847)	(120,409)
Interfund transfer (note 8)	(50,000)	(300,000)	50,000	300,000
Fund balances, beginning of year	815,039	891,543	1,498,572	1,318,981
Fund balances, end of year	$ 759,555	$ 815,039	$ 1,356,725	$ 1,498,572

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended March 31, 2001, with comparative figures for 2000

	General Fund	Capital Asset Fund	Total 2001	Total 2000
Cash flows from operating activities:				
Excess (deficiency) of revenue over expenses	$ (5,484)	$ (191,847)	$ (197,331)	$ 103,087
Items not involving cash:				
Amortization of capital assets	-	562,913	562,913	543,709
Loss on disposal of capital assets	-	-	-	23,667
Changes in non-cash working capital:				
Increase (decrease) in accounts receivable	(253,815)	-	(253,815)	739,376
Increase (decrease) in prepaid expenses	(87,246)	-	(87,246)	94,695
Increase in security deposits	(7,627)	-	(7,627)	-
Decrease in long-term prepaid expenses	69,338	-	69,338	46,411
Decrease in accounts payable and accrued liabilities	(256,105)	-	(256,105)	(14,171)
Increase in interfund payable (receivable)	(310,722)	310,722	-	-
Decrease (increase) in deferred contributions	(677,446)	-	(677,446)	1,107,339
	(1,529,107)	681,788	(847,319)	2,644,113
Cash flows from financing and investing activities:				
Purchase of capital assets	-	(748,548)	(748,548)	(695,204)
Interfund transfer	(50,000)	50,000	-	-
Net book value of capital assets disposed	-	16,760	16,760	26,374
	(50,000)	(681,788)	(731,788)	(668,830)
Increase (decrease) in cash	(1,579,107)	-	(1,579,107)	1,975,283
Cash, beginning of year	4,308,509	-	4,308,509	2,333,226
Cash, end of year	$ 2,729,402	$ -	$ 2,729,402	$ 4,308,509

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended March 31, 2001

The CEISS Centre for Education Information Standards and Services Society (the "Society") was incorporated under the Society Act (British Columbia) on July 15, 1996 and its principal activity is to ensure the coordination and comparability of administrative data throughout the secondary education system and to maintain and consolidate selected education and training data and related social, economic and labour market information.

1. Significant accounting policies:

(a) Fund accounting:

In order to ensure observance of limitations and restrictions placed on the use of the resources available to the Society, such resources are classified for accounting and reporting purposes into funds according to the activities or objectives specified.

The Society follows the restricted fund method of accounting for contributions.

The General Fund accounts for the operational and administrative costs financed by Province of British Columbia grants and other general revenue, including unrestricted revenues.

The Capital Asset Fund reports the assets, liabilities, revenue and expenses related to the Society's capital assets.

(b) Capital assets:

Capital assets are recorded at cost.

Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Asset	Rate
Furniture and fixtures	10%
Office equipment	20%
Telecommunications equipment	20%
Computer hardware	33.3%
Computer software	50%
Leasehold improvements	20%

Amortization expense is reported in the Capital Asset Fund.

(c) Revenue recognition:

Unrestricted contributions are recognized as revenue of the General Fund in the period received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the period in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate fund.

(d) Measurement uncertainty:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates used in the financial statements.

2. Capital assets:

	Cost	Accumulated amortization	2001 Net book value	2000 Net book value
Furniture and fixtures	$ 416,232	$ 96,647	$ 319,585	$ 211,167
Office equipment	17,107	10,805	6,302	5,997
Telecommunications equipment	204,565	128,415	76,150	110,238
Computer hardware	1,677,270	1,016,054	661,216	595,919
Computer software	392,060	286,052	106,008	64,137
Leasehold improvements	209,896	139,847	70,049	82,977
	$ 2,917,130	$ 1,677,820	$ 1,239,310	$ 1,070,435

3. Deferred contributions:

Deferred contributions consist of:

	2001	2000
Data Warehousing	$1,022,716	1,027,372
Human Resources Database	216,328	14,175
College and Institute Outcomes	78,377	358,946
Colleague Project	318,092	359,193
Security review	53,145	67,896
Miscellaneous other projects (under $50,000 each)	90,050	154,922
Personal Education Number Project	80,000	-
Datatel training consultant credits	5,303	4,971
Updated Passport Project	-	553,982
	$ 1,864,011	$ 2,541,457

4. Internally restricted balances:
The Board of Directors have internally restricted $716,221 to be used as follows:

General Fund:	
To fund the College and Institute Outcomes projects up to	$ 320,000
To fund the Human Resources Database project up to	43,806
Employee Computer Purchase program	50,000
Operating Reserve	185,000
	598,806
Capital Asset Fund:	
Capital replacement and future capital acquisitions	115,761
Future capital requisitions for the Colleague project	1,654
	117,415
Total	$ 716,221

5. Commitments:
Lease commitment:
The Society is committed to payments under an operating lease for premises through fiscal 2007. A portion of the payments are reimbursed by The Centre for Curriculum, Transfer and Technology ("C2T2"), the Contract Training and Marketing Society ("CTM") and the British Columbia Centre for International Education ("BCCIE").
The estimated payments and related reimbursements are as follows:

2002	$ 660,213
2003	724,940
2004	724,940
2005	724,940
2006	724,940
2007	302,058
Total payments	3,862,031
Less reimbursements:	
C2T2	1,069,733
CTM	99,063
BCCIE	174,522
	1,343,318
	$ 2,518,713

The facilities' expense on the statement of operations and changes in fund balances is net of the reimbursement.
Additionally the Society is committed to payments of $21,300 for a satellite office through fiscal 2002.
Software maintenance commitments:
The Society is committed to payments under software support, enhancement and annual license agreements with SCT Inc. and Oracle Canada. These agreements were entered into on behalf of member institutions and are to be fully recovered from members.

The estimated payments are as follows:

2002	$ 773,955
2003	550,530
	$ 1,324,485

These amounts represent committed support, enhancement and annual license agreements for SCT Inc. up to and including September 30, 2001, and Oracle Canada up to and including the year ended March 31, 2003.

Internet/networking agreement:
The Society is committed to payments for 2002 under an agreement with Pacific Coast Net Inc. for a high speed Internet connection.
The Society recovers a portion of internet/networking costs annually through shared service agreements with C2T2, CTM and BCCIE.
The estimated payments and related reimbursements are as follows:

2002	$ 92,310
2003	69,500
Total payments	161,810
Less reimbursements:	
C2T2	37,800
CTM	3,500
BCCIE	3,500
	44,800
	$ 117,010

6. Contingency:
Pension plan:
The Society and its employees contribute to the Municipal Pension Plan in accordance with the BC Public Sector Pension Plans Act. The pension plan is a multi-employer defined benefit pension plan with more than 110,000 active contributors, including approximately 26,000 contributors from over 180 local governments. The plan is overseen by the Municipal Pension Board, with the chair of the board acting as trustee for the plan and the board comprised of representatives from employers and from members. The British Columbia Pension Corporation provides benefit administration services and the British Columbia Investment Management Corporation provides investment management services for the pension plan.
Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The latest valuation was as at December 31, 1997, and disclosed a $548 million unfunded actuarial liability (UAL) for funding purposes ($1.31 billion as at the previous valuation). This represented an improved financial position, with a decrease in the UAL as a percentage of covered payroll from approximately 36% to 14%. Plan legislation provides that the unfunded liability will not cause increases in the employment group statutory contribution rates, upon which employer-specific rates are based, as long as the financial health of the pension plan improves from one valuation to the next. The actuary does not attribute portions of the UAL to individual employers. Each employer expenses contributions to the plan in the year in which payments are made.

7. Salaries and benefits:
Salaries and benefits include the salaries of the Society and seconded employees of C2T2 and ministries of the Province of British Columbia, Camosun College and College of the Rockies.

8. Interfund transfer:
The Board of Directors transferred $50,000 to fund 2001 capital acquisitions for the Colleague project. This transfer funded the acquisition of $48,346 in capital assets during the year. The unspent balance of $1,654 is internally restricted for future capital acquisitions.

9. Administered services:
The Society co-ordinates and administers shared services for C2T2, CTM and BCCIE. The Society co-ordinates purchases of space, capital equipment, phone services and other services on behalf of these entities and is reimbursed by these entities for their applicable portions. The capital assets and expenses in the financial statements are net of these reimbursements in the amount of $286,000 which is exclusive of professional services to administer the shared services.

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